



2014-2015 Housing Lottery Guide

General Overview:

Housing Application: The official process of notifying the College of your housing intentions for fall 2014, acknowledging the Room and Board Contract, and selecting a roommate (if applicable). This process will be conducted entirely online and must be completed by **4:30pm on Friday, February 28, 2014** in order to reserve a space in housing for the 2014-2015 academic year. The application can be accessed on the myHill student portal, under the myCampus tab in the channel labeled MyHousing.

Class Standing/Class Year: Your class standing as of next year is determined by your graduation year. **It is important that you check your class standing in myHill**, as that standing will be the one used during the housing lottery. For lottery purposes our office uses your graduation year as your standing.

2015 = Rising Senior

2016 = Rising Junior

2017 = Rising Sophomore

Activation Time: The time you will be assigned to log into MyHousing to choose your room on a given selection night. Students are assigned times in one minute; however, students will have until the end of their respective lotteries to choose a room.

SPECIAL DESIGNATIONS FOR 2014-2015: Pilgrim Heights Village and O'Hara Village will be designated for rising juniors and sophomores. Pilgrim Heights typically houses sophomores. O'Hara Hall, the Holy Cross Center, and parts of Villa Theresa, Corr, and Boland Halls may be reserved for members of the class of 2018.

Sophomore Halls:

Boland Hall

Corr/Villa

Pilgrim Heights

Pilgrim Heights Village

O'Hara Village

Junior and Senior Halls:

New Hall

Notre Dame du Lac

Colonial Court (Alden – Quincy)

Commonwealth Court (Amesbury – Rehoboth)

Pilgrim Heights

Housing Accommodations

Housing accommodation requests for students with documented disabilities must be submitted to Elizabeth Orlando, Associate Director, Office of Disability Services by **February 15, 2014**. For more information, please visit the ODS website at: <http://www.stonehill.edu/offices-services/disability-services/housing-accomodations/>

Merit Points

Merit Points for this lottery process will have been earned between March 1, 2013 and February 28, 2014. Students may check their merit point totals online on myHill. To check your total, click on the myCampus tab, and then click on the link in the middle of the page in the section labeled "Merit Statement." For more information regarding merit points please visit <http://www.stonehill.edu/offices-services/residence-life/merit-based-housing/check-your-merit-points/>

Merit Point Programs & Activities (clubs and organizations)

These points are awarded based off of lists that are sent to the Office of Residence Life by the event organizer or secretary of the club/organization. If you feel that you did not receive credit for attendance please contact the event organizer or secretary of the club/organization.

Community Service & Employment (On or Off Campus)

Students who do 20 hours or more of non-sanctioned community service or are employed off campus can receive 1 merit point. To receive this point, students must present their Residence Director/Area Coordinator with proof of service or employment before February 28, 2014 at 4:30pm.

Merit Point Discrepancy Deadline will be Monday March 17, 2014 by 4:30PM- all discrepancies must be disputed and resolved no later than this deadline. All points are locked after this deadline.

Lottery Timeline

Merit Discrepancy Deadline – March 17, 2014, 4:30PM: Students may petition to adjust their merit point totals with their RD or AC up until the deadline. All discrepancies must be addressed by **4:30pm on Monday, March 17, 2014. *No changes will be made to merit point totals after this time.***

NEW HALL LOTTERY – Wednesday, March 19, 2014 7:00PM-Midnight

Rising Seniors & Rising Juniors are eligible to select New Hall in the lottery

A separate process is held for New Hall whereby students will select a suite as a group. If you and your friends are interested, check off the New Hall Lottery option on the Housing Application. Your group must be able to completely fill a suite in order to select New Hall during the lottery. All individuals in the group must mutually select one another as roommates.

During the lottery if there are no spaces available that will fit your group size when it is your turn to select, your group will not be able to select a New Hall suite. The Office of Residence Life will contact groups who were unable to select the following day, and those groups will be given the opportunity to reorganize into smaller roommate pairings and will be placed into the next applicable lottery process.

Priority is given in the following way to groups seeking to select New Hall:

1. All-senior groups,
2. Senior-other groups,
3. All-junior groups.

These groups will be sub-sorted by merit point average of their roommate grouping. Please note that per the Town of Easton, **voluntary tripling is not allowed in New Hall.**

NEW HALL GENDER AND SUITE SIZE DESIGNATIONS: Please also note that not all suites have single rooms. New Hall has the following options for rising seniors and juniors:

For Women

Two 10-person suites;
 Thirteen 8-person suites;
 Two 8-person suites plus an RA;
 One 6-person suite plus an RA.

For Men

One 10-person suite;
 Eight 8-person suites;
 One 8-person suite plus an RA;
 One 6-person suite plus an RA.

O'HARA/PILGRIM HEIGHTS VILLAGE LOTTERY – Thursday March 20, 2014 7:00-10:00PM**Rising Sophomores are eligible to select the Village Houses in the lottery**

A separate process is held for the Village Houses whereby students will select a house as a group. If you and your friends are interested, check off the Village House Lottery option on the Housing Application. Your group must be able to completely fill a house in order to select a Village House during the lottery. All individuals in the group must mutually select one another as roommates.

During the lottery if there are no spaces available that will fit your group size when it is your turn to select, your group will not be able to select a Village House. The Office of Residence Life will contact groups who were unable to select the following day, and those groups will be given the opportunity to reorganize into smaller roommate pairings and will be placed into the next applicable lottery process.

O'HARA/PILGRIM HEIGHTS VILLAGE GENDER AND SIZE DESIGNATIONS: O'Hara/Pilgrim Heights Village have the following options:

O'HARA VILLAGE**For Women**

One 6-person house plus an RA;
 Three 8-person houses.

For Men

One 6-person house plus an RA;
 Three 8-person houses.

PILGRIM HEIGHTS VILLAGE**For Women**

Two 8-person houses
 One 6 person house plus an RA.

For Men

Two 8-person houses

SENIOR LOTTERY – Monday, March 24, 2014, 7:00pm-Midnight**JUNIOR LOTTERY – Tuesday, March 25 2014, 7:00pm-Midnight & Wednesday, March 26 2014, 7:00pm-Midnight****SOPHOMORE LOTTERY – Thursday, March 27 2014, 7:00pm-Midnight & Friday, March 28 2014, 7:00pm-Midnight**

These are the general lotteries, whereby students are assigned to a night based on their class standing. Students will be assigned a selection time according to the merit point average of their roommate grouping. At your assigned time, you will log into MyHousing, view the rooms available at that time, and select a room for you and/or your roommate(s). Please keep in mind that the next person will be entering the system approximately one minute later, so while you have until the end of the lottery to choose a room, a more timely response means more options will be available when you select.

A step-by-step instruction guide with visuals demonstrating the housing selection process will be available on the Residence Life website.

General Information

Housing Applications must be completed online by 4:30pm on Friday, February 28, 2014. By this deadline, current resident juniors, sophomores, and first-year students who wish to live on campus for the fall 2014 semester must complete the application. **All students who plan to live on campus at some point during the 2014-2015 academic year will have a \$100 non-refundable Room Guarantee Charge placed on their accounts to reserve a space in on-campus housing for the upcoming year.**

Only current resident students with full-time residency status are permitted to participate in the housing selection process. Commuter students, including those on the housing waitlist are not eligible to participate in housing selection for next year. If you would like to review your status, please contact the Residence Life Office prior to February 28, 2014 at 508-565-1290.

Students must have a roommate in order to participate in housing selection. The roommate selection process must be complete by March 7, 2014 on MyHousing.

Students without a roommate who wish to have Residence Life place them with a roommate over the summer should select the “to be placed” option on the housing application. **These students will not take part in any of the scheduled lottery nights.** These students will instead receive their room assignments by August 1st.

Students who wish to find a roommate to go through lottery with may do so on MyHousing by searching for other students who have similar living styles. Instructions on how to search for potential matches will be emailed to students and will also be available on the Office Residence Life [website](#).

Students participating in a College-sponsored study abroad program or a full-time, College-approved, off-campus internship program for the fall semester will not participate in the fall lottery process. These students will need to complete a Spring 2015 housing application which will be available on MyHousing on approximately May 1, 2014.

If you go through the Fall 2014 housing lottery and then apply to go abroad or intern away, you will lose the space you have selected. Your roommate will be assigned a new roommate. If you apply to go abroad or intern away for the fall or spring semester and later cancel your plans, you will not be guaranteed a room on campus.

Students who do not intend to return to residency or Stonehill College for the 2014-2015 academic year should NOT complete the application. By not applying for housing by the February 28, 2014 deadline, it will be assumed that you no longer require housing, and your change in status will be reported to Student Financial Services.

Current resident students who fail to submit their online Housing Application by the February 28, 2014 deadline may forfeit their opportunity to participate in the online lottery process. No changes can be made to the online application after February 28, 2014.

MERIT POINT TOTALS – Students’ merit point totals will be considered final as of 4:30 PM on Monday, March 17, 2014. Fractions of merit points will not be rounded up and will not be used. Each student’s

final merit point total will be the number represented on myHill as of Monday, March 17, 2014. Roommates' merit point totals will be averaged to determine the selection order for each given process.

ACTIVATION TIMES – MyHousing will average merit point totals, order students accordingly, and assign times for individual students to log into MyHousing to select rooms within each lottery. If you are in a pair or group, any of the group members may use their activation times to log in and select a room. Students will be assigned activation times in one-minute intervals but will have until the end of their lottery to choose a room. Please keep in mind that the next person will be entering the system one minute later, so while you have until the end of the lottery to choose a room, a more timely response means that more options will be available. *Students will be notified of activation times no later than 24 hours prior to their selection night.*

STUDENTS WHO ARE CURRENTLY ABROAD/INTERNING AWAY – Students who are in an away program must still complete the online Housing Application and participate in the online selection process; however, the student's roommate(s) may also choose the room for them. The Residence Life Office will have additional communication with students who are abroad to ensure they are aware of this process.

NATURAL TRIPLE ROOMS – There are a limited number of natural triple rooms (rooms designed for three people) on campus. If you and two friends would like to apply for a natural triple, please be sure that all three of you mutually select each other through the online Housing Application. Residence Life will contact natural triple groups prior to lottery to determine availability and placement. If the demand for natural triples exceeds the supply, students will have two options: 1) make arrangements for splitting into a pair and a single, and be reassigned to the next applicable lottery. 2) create a voluntary triple (with no compensation). To create a voluntary triple two students should enter the general lottery and pick a room. After the lottery those students may contact the Office of Residence Life to pull in the third student. Residence Life will reach out to any affected groups to discuss their options.

NATURAL QUAD ROOMS – There are a very limited number of natural quad rooms on campus. If you and three friends would like to apply for a quad, please be sure that all four of you mutually select each other through the online Housing Application. Residence Life will contact such groups prior to lottery to determine availability and placement. If the demand for quads exceeds the supply, those students who do not get a quad will need to split into pairs and enter the normal lottery process for their given year.

SINGLE ROOMS – There are very few single bedrooms on campus and these rooms are typically assigned to students who demonstrate a need for that type of space. Due to the limited number of single bedrooms on campus our office is not able to offer single bedrooms to students through the lottery process.

If you feel you need a single bedroom as a part of the housing accommodations process please visit <http://www.stonehill.edu/offices-services/disability-services/housing-accomodations/>

VOLUNTARY TRIPLES/QUADS – Students who wish to voluntary triple their room must wait until the Housing Lottery process is complete. Students may contact the Office of Residence Life after the lottery process is completed to pull a student into their room to form a triple. Students who voluntarily triple (or quad) for the 2014-2015 academic year will not receive any financial compensation for this voluntary situation. Unless other arrangements are made with Residence Life prior to opening day for the fall semester, students living in voluntary triple rooms will receive two wardrobes, three beds, three desks,

three desk chairs and three dressers. Residence Life strongly recommends that students inform their parents or guardians about their decision to create a voluntary triple.

MIXED CLASS YEARS – Although it is not commonly done, students from different class years are allowed to room with one another. The older student may choose the room during his/her respective process.

ROOMS WITH ACCESSIBILITY FEATURES – Students who select rooms with special accessibility features may be displaced at a later date to accommodate students with special needs.

GENDER BALANCE – Residence Life reserves the right to determine and/or change the gender status of certain houses and/or floors and/or suites in order to most effectively accommodate the number of male and female resident students on campus.

SPECIAL INTEREST HOUSING – Space will be allocated for approved special interest housing groups prior to housing selection.

ROOMMATES OF STUDENTS NOT RETURNING FOR THE FALL SEMESTER – If your chosen roommate later decides not return to residency for the fall semester, the Office of Residence Life will assign a student to the other beds in your room



2014-2015 Housing Lottery Overview

Merit Point Information:

Merit Point Totals	Available online via the myCampus tab on myHill
Last day to earn merit points	February 28, 2014
Merit Discrepancy Deadline	March 17, 2014. Ends at 4:30pm!

Online Housing Applications:

Housing Application Begins	Monday, February 3rd, 2014
Housing Application Ends	Friday, February 28th, 2014
Roommate Selection Begins	Monday, February 17th, 2014
Roommate Selection Ends	Friday, March 7th, 2014

Selection Periods:

New Hall Lottery *** Rising Seniors & Rising Juniors eligible	Wednesday, March 19th	7:00pm-Midnight
O'Hara/Heights Village Lottery *** Rising Sophomores eligible	Thursday, March 20th	7:00pm-Midnight
Rising SENIOR Lottery	Monday, March 24th	7:00pm-Midnight
Rising JUNIOR Lottery	Tuesday, March 25th Wednesday, March 26th	7:00pm-Midnight 7:00pm-Midnight
Rising SOPHOMORE Lottery	Thursday, March 27th Friday, March 28th	7:00pm-Midnight 6:00pm-8:00pm

Students will be notified of activation times no later than 24 hours prior to their selection night

**Questions or concerns? – Please first contact your RA or RD/AC. If they can't assist you, then contact Dan McDowell, Housing Assignments Coordinator, at dmcdowell@stonehill.edu
Residence Life Office – Duffy 145 – 508-565-1290**