

Authorization for Payroll Deduction
Room & Board Charges
2013 - 2014

I authorize Stonehill College to withhold from my bi-weekly paycheck (post-tax) the amount indicated below to cover the cost of room & board for my dependent, who is attending Stonehill College and receiving tuition remission benefits. I understand that this deduction will commence with the first payroll in July and run through the final paycheck in May (a total of 24 pay periods). I further understand that should I leave the College or am unable to continue this deduction for any reason, I am responsible for any outstanding balance. I also understand this program requires an annual re-enrollment reauthorization each year based upon the continued offering of this program by the College.

This form must be completed and submitted to the Payroll Office no later than 4:30 pm on Tuesday, June 25, 2013. The Payroll Office is located on the lower level of the Merkert-Tracy Building.

Academic Year 2013 - 2014 Room and Board Charges \$13,710 (based on Meal Plan C)

Employee Name (please print)	
Student Name	
Anticipated year of Graduation	
Amount withheld per pay period	

Employee Signature /date _____