

**STONEHILL COLLEGE**  
**Journal Entry Expense Correction**

Document Total \_\_\_\_\_ **0**  
 (Total calculates automatically)

Date: \_\_\_\_\_

Prepared By: \_\_\_\_\_

(Please Print)

***Return to Budget Office***

Fund	Account Number		Activity	Debit	Credit	(Maximum 35 characters) Explanation
	Org	Acct				
<b>TOTAL</b>				0	0	

*Note - Total debits must equal total credits*

Budget Approver Signature : \_\_\_\_\_ Date: \_\_\_\_\_

**BUDGET OFFICE USE ONLY**

DATE    \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_      INITIALS \_\_\_\_\_      JE# \_\_\_\_\_