



Domestic/International Travel Agreement and Statement of Responsibility

Revised 7/14/2010

I have been accepted to participate in a Stonehill College recognized program which includes domestic travel, international travel, or both. I accept my admission to the program and agree to abide by the following statement of responsibilities:

1. I, _____, accept my admission to the following program:

2. Alcohol and Drugs. As a participant in a Stonehill College program, I must abide by host country laws and local institutional regulations with respect to alcohol and other drugs. Unless permitted by host country law, local law, and local institutional regulations, I will not possess, consume, furnish, or distribute any alcoholic beverages. I am responsible for knowing and obeying the laws of the host country, local law, as well as all local institutional regulations, regarding alcohol and other drugs. I understand that violations of law or policy may result in sanctions up to and including immediate dismissal from the program or immediate dismissal from Stonehill College. I am also subject to additional guidelines set forth by the program Director and staff leaders.
3. Community Standards. I must abide by the Stonehill College Community Standards as well as all applicable Stonehill College policies, rules, and regulations while participating in the program and I may be subject to disciplinary action for violations of those policies upon my return to campus.
4. Host Country Customs. I will abide by the laws and customs of my host country, community, institution and program. I know that I need to be sensitive to the social mores of the host culture. I am also, if applicable, subject to the disciplinary codes and processes of the host institution.
5. Dismissal. If I seriously disrupt the group learning process, or if my behavior gives the program director or sponsoring faculty member reasonable cause to believe that my continued presence in the program poses a danger to the health or safety of persons or property, or impedes, disrupts or obstructs the program in any way, I will face immediate dismissal. Unless otherwise provided in the agreement with the host institution or sponsoring organization (other than Stonehill College), return transportation would be at my own expense.
6. Travel Arrangements. The College may make changes to the program itinerary, including cancellation, at any time and for any reason. The College is not responsible for penalties assessed by air carriers or any other associated costs based on operational and/or itinerary changes. If I travel independently and arrive after the start of the program, I will notify my program leader and am responsible for all academic consequences such as lost class time and assignments. I must confirm departure and arrival times and locations with my program leader. My property is transported at my risk. The College is not responsible for travel delays and inconveniences. If I become separated from the program group, for any reason, I will rejoin, at my own expense, the group at the first opportunity. With respect to a Stonehill College controlled program, the College may substitute hotel accommodations or housing at any time. Specific room and housing assignments are within the College's sole discretion.
7. If applicable, the College is not responsible for providing support for accompanying non-participants, i.e., spouses, parents, children.
8. I will be responsible for my own health maintenance. In the event of serious illness, accident or emergency, I will inform an appropriate program official so that assistance may be secured and so that my designated emergency contact may be notified.

9. Fees. If a registration fee or other administrative fee or advanced partial or full program payment has been required for my program, I will be responsible for all such fees. I understand that my withdrawal after submitting this Agreement Form indicating my acceptance of admission may be very costly, and that my failing to turn in all completed acceptance materials and payments in a timely manner may result in my removal from the program.

10. Withdrawal. If I withdraw from the program after accepting admission, I understand that **I must submit written notice to** the program leader and the Director of International Programs Stonehill College, 320 Washington Street, Easton, MA 02357.

I understand that in the event of my withdrawal, for any reason, I shall be responsible for any non-recoverable costs incurred and/or committed by the College. I understand and accept that the College, **in its sole-discretion**, will determine the nature and extent of any non-recoverable costs, and such non-recoverable costs may include the entire program costs.

If a balance is due to the College at the time of my withdrawal, I agree to pay the College all moneys due. I understand that failure to pay the College moneys due may impact my standing at the College, including, but not limited to, my ability to continue to attend the College, receive academic transcripts, or receive my degree.

11. Waiver. In the case of international travel, in an emergency situation in which I cannot be reached, I authorize U.S. Embassies and Consulates to release information concerning my welfare and whereabouts to Stonehill College. In authorizing this release of information, I hereby waive any requirements of the Freedom of Information Act, specifically including 5 USC 522(b)(8).

12. Release of Claims and Indemnity. I acknowledge that I have read, understand, and signed the Stonehill College Acknowledgment of Risk and General Release Form and said form is incorporated herein by reference.

13. Governing Law. Any dispute arising from this Agreement will be determined according to Massachusetts law.

In signing this document I acknowledge that I have had an opportunity to ask any related questions. I have read and understand the document, that I accept its terms, and that I have signed it knowingly and voluntarily. If applicable, I also understand that if I am considered a financial dependent for financial aid purposes, that Stonehill College will provide a copy of this form to the parent or parents claiming me as such.

Participant's Signature: _____ date: _____

Printed Name: _____

Parent/Legal Guardian's Signature : _____ date: _____
(required if participant is under age 18 or is claimed as a dependent)

Printed Name: _____