**CWAA Writing Fellows Application**

Faculty Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Faculty Department/Program: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Course Code/Section: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Course Meeting Time and Place: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 **[ ]** I would like a student referred to me from the CWAA’s roster of trained Fellows. The student must be available during these days/times:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*What duties would you assign to a Writing Fellow?*

 **[ ]** Collaborate with faculty on crafting and “auditioning” writing assignments.

 **[ ]** Respond to drafts of student papers and informal assignments prior to submission for a final

 grade.

 **[ ]** Facilitate/participate in small-group discussions of student work or structured peer review

 sessions.

 **[ ]** Serve as a liaison to the CWAA to facilitate referrals for one-to-one tutoring.

 **[ ]** Provide tutoring support to individual students by appointment in the CWAA.

 **[ ]** Respond online to student blogs or discussion forums and chats on eLearn.

 **[ ]** Other\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*How will you mentor your Writing Fellow? What can he/she expect to gain/learn from the experience?*

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*How will you connect with your Writing Fellow during the semester for feedback/mentorship?*

**[ ]** Weekly or Bi-weekly Meetings **[ ]** Email **[ ]** Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Are there any other criteria that the Writing Fellow should meet in order to assist with this course?*

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**[ ] I agree to the following terms:**

✔ Writing Fellows are approved to work up to **5 hours** per week per course or section. Fellows are not required to attend every class session. *Additional work hours must be pre-approved by the Center for Writing and Academic Achievement.*

✔All Fellows must successfully complete the three credit seminar, WRI 369: Writing and Peer Tutoring. An initial orientation and monthly supervision by the CWAA staff are required.

✔ Faculty who are granted a Writing Fellow will provide feedback at the end of the semester to the Director of the CWAA for program assessment purposes.

**Faculty Signature:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please submit this request form to Devon Sprague, Director of the Center for Writing and Academic Achievement, MacPháidín Library, 314 by May 30th, 2014. Decisions will be finalized by June 30th, 2014.*