For Online Students in Non-SARA Member States and Territories

After you have exhausted the complaint procedures made available located at:

- https://tinyurl.com/bdryde2c (for bias reports)
- https://cm.maxient.com/reportingform.php?StonehillCollege&layout_id=2 (for Title IX)

please contact Stonehill College's Office of the General Counsel at 508-565-1404 or email at tflynn@stonehill.edu.

If your complaint is still not resolved, you may file a complaint with the Massachusetts Department of Higher Education (DHE) by using the <u>general complaint form</u>. The DHE <u>general complaint form</u> should be used by students who are located in:

- Massachusetts
- Non-SARA Member States or Territories (e.g., California, Guam, etc.)

Online Students Located in SARA Member States and Territories

After you have exhausted all complaint procedures made available located at:

- https://tinyurl.com/bdryde2c (for bias reports)
- https://cm.maxient.com/reportingform.php?StonehillCollege&layout_id=2 (for Title IX) please contact Stonehill College's Office of the General Counsel at 508-565-1404 at tflynn@stonehill.edu.

If your complaint is still not resolved, you may file a complaint with the DHE by using the <u>SARA complaint form</u>. The DHE <u>SARA complaint form</u> should be used by students who are located in <u>SARA member states and territories</u>. This includes all students who are located in <u>SARA member states</u> and territories for the purposes of completing out-of-state learning placements, such as internships, practicums, clinical experiences, etc. in <u>SARA member states</u> and territories outside Massachusetts.

Additional information from the DHE's **SARA** complaint website is below:

The SARA complaint process is as follows:

- 1. Students must first attempt to resolve their complaint using internal administrative procedures offered by the SARA institution.
- 2. After all administrative remedies have been exhausted with the MA-SARA institution, the student may submit a SARA Complaint via the URL below.
- 3. The Department shall send a copy of the complaint to the institution that is the subject of the complaint;
- 4. Within 30 days of the date that the Department sends a copy of the complaint to the institution, the institution must provide a written response to the student and the Department.

More information about DHE's complaint processes can be found here.