# NAME Email • Phone Address

### **EDUCATION**

Stonehill College, Easton, MA May 2010

Bachelor of Arts in Sociology; Minor: Health Care Administration; GPA: 3.74 (Top 10<sup>th</sup> Percentile)

Rensselaer Polytechnic Institute, Troy, NY

2006-2007

Major: Architecture

### **HONORS**

**2010 President's Cup Recipient**- top award presented to a graduating senior whose Stonehill College career bore witness to a life-long commitment to intellectual excellence and dedication to service.

**2010 Andre Medal Recipient-** presented to seniors who most exemplify Catholic ideals of prayer, scholarship, virtuous living, moral leadership, the common good and preferential option for the poor and marginalized.

#### Other Awards:

- Class of 2010 Leadership Award
- President, Lambda Epsilon Sigma (Stonehill's Honor Society)
- Alpha Kappa Delta International Sociology Honor Society
- Residence Life Stonehill Star Award January 2010
- Who's Who Among Students in American Colleges & Universities 2010
- 2009 AmeriCorp Student Leadership Program (awarded for 300 hours of community service)
- 2009 Stonehill Community Service Award

### WORK EXPERIENCE

Basic Resource Advocate, The Gathering Place, Denver, CO

August 2010-June 2011

• Served as full-time volunteer at TGP, as Basic Resource Advocate. Greeted guests as they arrived at the comprehensive daytime shelter for women and children. Assessed needs of clientele, developed relationships and determined the next best course of action for each individual.

### Intern, School on Wheels, Brockton, MA

January –May 2010

• Site-Coordinator for tutoring sessions at the Family Life Center; various office and design tasks

Into the Streets Co-Director, Stonehill College, Office of Campus Ministry, Easton, MA August 2009-May 2010

- Acted as line of communication between volunteer partners, student coordinators and volunteers
- Performed multiple administrative and organizational tasks such as responding to all email inquiries, certifying drivers, etc.

Into the Streets Day Intern, Stonehill College, Office of Campus Ministry, Easton, MA

May-August 2009

- Visited 45 partner volunteer sites; created comprehensive service directory
- Oversaw all logistics and coordination of 800 members of the Stonehill Community donating 1,600 hours of service on annual Into the Streets Day

# Receptionist, Stonehill College, Office of Admissions, Easton, MA

September 2007-May 2009

- Communicated with prospective students, parents, guidance counselors, and campus visitors
- Organized thousands of applications to efficiently track their various stages in the admissions process

### LEADERSHIP EXPERIENCE

Team Member, Colorado Vincentian Volunteers, Denver, CO

August 2010-June 2011

Lived in community with nine other full-time volunteers; engaged in community building activities and
community formation throughout the year-long program; developed conflict resolution skills; achieved
harmonious community living through the development of community rules, regulations, and policies; led
community activities; held other community members accountable

## LEADERSHIP EXPERIENCE (CONT.)

Student Minister, Crossings, Easton, MA

September 2008-May 2010

Liaison between Campus Ministry and residence halls; conducted spiritual programming and collaborated with Resident Assistants for building wide programming; acted as a positive presence and mentor for students and other building staff

President, Campus Christian Fellowship, Easton, MA

September 2008-May 2010

Organized weekly meetings for club members and officers, in addition to club outings

Committee Member, Ad-Hoc Service Committee, Easton, MA

January 2010-April 2010

Planned and coordinated all outreach and logistics for annual "Celebration of Service" breakfast

Orientation Committee Member, **Stonehill College, Office of Campus Ministry**, Easton, MA May-August 2009 Created an interactive presentation to inform incoming students of Campus Ministry activities

*Interviewing Committee Member*, **Stonehill College, Office of Campus Ministry**, Easton, MA May-August 2009 Served as student representative for selection process of two new hires for Campus Ministry

Emcee and Retreat Leader, Stonehill College, Office of Campus Ministry, Freetown, MA

2008-2009
Trained leadership team for Fall 2009 retreat; planned and organized retreat weekend for 50 students
Member of leadership team for Spring 2009 retreat

Group Leader, Campus Renew, Easton, MA

September 2008-May 2010

Lead weekly scripture passage readings and discussion sessions

### SERVICE EXPERIENCE

God's Love We Deliver, Urban Plunge, New York, NY

January 2010

Prepared and delivered meals to HIV/AIDS homebound patients in the NYC area

My Brother's Keeper, Urban Plunge, Easton, MA

January 2009

Delivered furniture and other household necessities to low-income families

HOPE Alternative Spring Break, New Orleans, LA; Cosby, TN; Lima, Peru

March 2008, 2009 & 2010

Attended weekly meetings, performed fundraising and participated in three service trips

Haley House, Urban Plunge, Boston, MA

April 2008

Service-learning weekend trip; volunteered in various soup kitchens in the Boston area

Sacred Heart House, Denver, CO Childcare Volunteer

August 2010-June2011

Provided childcare to children of all ages while mothers are in mandatory life skills classes

Haley House, Boston, MA Student Coordinator

September 2008-May 2010

Organized monthly trips to work at Haley House Soup Kitchen, as well as one weekend trip per semester ton VMCA. Brockton, MA. Girl Scout Troop Leader & Student Coordinator. September 2007-May 2009

**Brockton YMCA**, Brockton, MA *Girl Scout Troop Leader & Student Coordinator* September 2007-May 2009 Co-led activities and provided consistent guidance & mentorship to 4 <sup>th</sup>-6<sup>th</sup> grade underprivileged girls

## **COLLEGIATE ACTIVITIES**

Liturgical Minister Student Ambassador Catholic Daughters of America Student Activists Health Care Society Aspire Club

# **SKILLS:**

Computer: Microsoft Word, Excel, PowerPoint, Publisher, Adobe Architecture, AS400, ETO Software

Language: Intermediate Spanish; Beginner American Sign Language