INTERNATIONAL INTERNSHIP PROGRAM

FINAL EVALUATION

STUDENT__________________________________________________________________________

COMPANY/ORGANIZATION_________________________________________________________________

SUPERVISOR_________________________________________________________ DATE__________________

(Please Print)

To Site Supervisor: In order to evaluate this student’s internship, we need your final assessment of performance. This evaluation is extremely important to the Faculty Moderator, who will be assigning a grade to the student. Please complete this form as soon as possible, and forward it to me at Stonehill College. In order for us to determine the progress attained by this student since your Midterm Evaluation, please respond to the following questions.

In addition to this form, the student has been encouraged to ask you for a letter of recommendation, on your agency’s letterhead.

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<th>VERY GOOD</th>
<th>GOOD</th>
<th>POOR</th>
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-OVER-
Please comment briefly on each of the following questions.

(1) Please describe the intern’s responsibilities during the term.
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

(2) Please list the student’s two major attributes.
(a) ________________________________________________________________________________
(b) ________________________________________________________________________________
_____________________________________________________________________________________

(3) Please list the two areas in which you believe the student needs the most improvement.
(a) ________________________________________________________________________________
(b) ________________________________________________________________________________
_____________________________________________________________________________________

(4) Please indicate the one greatest contribution this student made to your agency.
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

(5) Please add any comment that would assist us in evaluating this student’s performance.
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

Whereas the Midterm Evaluation was reviewed and discussed with the student, the Final Evaluation need not be shown to the student.

Site Supervisor’s Signature: __________________________________________________________

Thank you for your cooperation.

International Programs
Stonehill College
320 Washington Street
Easton, MA 02357
USA

Fax: 508-565-1428