Finding specific course topics in the Schedule Planner.

Many Departments offer topical courses that share the same course number. This is most typical in the Cornerstones in English (ENG 100), History (HIS 100 & HIS 101), Philosophy (PHL 100) and Religious Studies (REL 100), among others. Since only the generic course number will appear in the Schedule Planner, follow he steps below to locate individual topics you have found when looking at the <u>online course listing</u>.

Step 1: Choose the Subject and Base Course number. (e.x. HIS 101 – History Corners
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Add Course

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Step 2: Click Add Course

Step 3: Click Done



Step 4: Click the Options Gear

History 101

Enabl	ed (4 of 4)				Q Advanced Filters	< Back Sav	ve & Close
2	Section	Component	Seats Open	Instructor	Day(s) & Location(s)	Campus	Credits
 ✓ ✓ 	A A	Lecture	20	Houston, Amy E.	MW 8:00am - 9:15am - AW 230	Stonehill College	3
•	В	Lecture	24	Wadsworth, James	MW 8:00am - 9:15am - AW 232	Stonehill College	3
•	C C	Lecture	25	Wadsworth, James	MW 1:00pm - 2:15pm - AW 230	Stonehill College	3
	D	Lecture	25	Wadsworth, James	MW 2:30pm - 3:45pm - AW 230	Stonehill College	3

<u>Step 5:</u> Check off the sections you want considered in your search. (You can find more course details by clicking on the blue information dot.)

Step 6: Click Save & Close

<u>Step 7:</u> When you get to the next screen Click Generate Schedules. (Only the section(s) you have checked will be included in your schedule options.)