

COURSE WITHDRAWAL POLICY AND THE *INTERIM* POLICY ON TAKING COURSES PASS/FAIL

The following *Interim* Policies on Course Withdrawal and undertaking courses Pass/Fail preempts other existing policies pertaining to Course Withdrawal and P/F options; these *interim* policies apply specifically to courses undertaken in Spring 2020. Any conflict between what is outlined below, and existing policies will be construed in favor of the *Interim* Policies. These *Interim* Policies are subject to change in order to comply with any subsequent interim guidance or mandates by the government.

The following changes will take effect immediately and apply only to the Spring 2020 semester:

1. The last date to withdraw from a course this semester is the last day of classes, Wednesday, April 29th.*

***All undergraduate students are expected to maintain full-time status (12 credits or more). If your decision to withdraw from courses will cause you to fall below full-time status, please consult your academic dean, financial aid counselor, and advisor before doing so.**

2. The modified Pass/Fail policy is represented below for Spring 2020:

When deciding which courses you plan to take Pass/Fail in Spring 2020, we strongly urge you to talk to your advisors about courses that must be taken for a letter grade in order to gain licensure, acceptance into graduate programs and honor societies, and compete successfully for national scholarships. Pass/Fail designations may have ramifications for your future plans, as well as consequences for being able to earn GPA-based Latin honors at graduation, and you should take these into account in making your decisions.

The following changes are in effect for the Spring 2020 semester:

- a. All undergraduate students will be able to designate courses taken this semester as Pass/Fail.
- b. The deadline to submit the Pass/Fail form has been extended to **noon on Wednesday, April 8th**. To access the Pass/Fail form, visit: MyHill > Students > Academics > Registration Forms.
- c. The limit on the number of courses that can be taken Pass/Fail in Spring 2020 is three (3) for students currently enrolled in 15 or more credits, and two (2) for students currently enrolled in fewer than 15 credits.
- d. Undergraduate courses taken Pass/Fail this semester will not count towards the College's maximum four-course limit on the total courses that can be taken Pass/Fail for credit towards a degree.
- e. The prohibition on taking a course that is required for Cornerstone, corequisite, major or minor credit as Pass/Fail is suspended for this semester, and a student can elect to take these and any courses as Pass/Fail.
- f. Consistent with existing policy, an undergraduate student who earns a grade of D or higher will receive a grade of Pass for the course.
- g. Consistent with existing policy, a grade of Pass will not count towards the GPA calculation; a Failing grade will count towards the GPA calculation.

The College remains committed your academic progress and well-being, and our faculty and staff in the Office of Academic Services & Advising (academicservices@stonehill.edu; 508-565-1306) are here to support you in your decision-making process.

Molly Smith, Interim Provost

Deb Salvucci, Dean of the Meehan School of Business

Peter Ubertaccio, Dean of the May School of Arts and Sciences