



## PAYROLL DEDUCTION FORM

Please return to Lisa Richards  
in the Office of Development.

NAME:	CLASS:
SPOUSE NAME:	SPOUSE CLASS:
DEPARTMENT:	
EMAIL:	EXT:

### MATCHING GIFTS

Are you or your spouse employed by a matching gift company? Gifts made to Stonehill College by eligible employees under a company's matching gift program are matched with company or corporate foundation funds. Some companies also match contributions made by retirees or board members.

To learn more, visit: [www.stonehill.edu/matching-gifts](http://www.stonehill.edu/matching-gifts).

Matching Gift Company \_\_\_\_\_

### PAYROLL DEDUCTION OPTIONS

#### ONE TIME PAYROLL DEDUCTION

Gift Amount \$ \_\_\_\_\_

Signature \_\_\_\_\_

#### RECURRING PAYROLL DEDUCTION

Total Gift Amount \$ \_\_\_\_\_

or

Gift Amount Per Pay Period \$ \_\_\_\_\_

Payroll Dates (See schedule on next page and enter the date found in the column marked Pay Date)

START DATE \_\_\_\_\_

END DATE\* \_\_\_\_\_

\*You can pledge your payroll deduction for up to 5 years.

Signature \_\_\_\_\_

(Please type your name on the line or print and sign)

### GIFT DESIGNATION

Please designate my gift to \_\_\_\_\_

### QUESTIONS

If you have any questions, contact Lisa Richards at x1085 or by email at [lrichards@stonehill.edu](mailto:lrichards@stonehill.edu).

## PAYROLL CALENDAR

- Please select the Start Date and End Date for your payroll deduction gift from the listing below and enter on the form in the Payroll Dates section.
- Please submit the form at least a week before your desired start date.

CALENDAR YEAR - 2019				CALENDAR YEAR - 2020			
Payroll #	Begin Date	End Date	Pay Date	Payroll #	Begin Date	End Date	Pay Date
1	12/23/18	01/05/19	01/11/19	1	12/22/19	01/04/20	01/10/20
2	01/06/19	01/19/19	01/25/19	2	01/05/20	01/18/20	01/24/20
3	01/20/19	02/02/19	02/08/19	3	01/19/20	02/01/20	02/07/20
4	02/03/19	02/16/19	02/22/19	4	02/02/20	02/15/20	02/21/20
5	02/17/19	03/02/19	03/08/19	5	02/16/20	02/29/20	03/06/20
6	03/03/19	03/16/19	03/22/19	6	03/01/20	03/14/20	03/20/20
7	03/17/19	03/30/19	04/05/19	7	03/15/20	03/28/20	04/03/20
8	03/31/19	04/13/19	04/19/19	8	03/29/20	04/11/20	04/17/20
9	04/14/19	04/27/19	05/03/19	9	04/12/20	04/25/20	05/01/20
10	04/28/19	05/11/19	05/17/19	10	04/26/20	05/09/20	05/15/20
11	05/12/19	05/25/19	05/31/19	11	05/10/20	05/23/20	05/29/20
12	05/26/19	06/08/19	06/14/19	12	05/24/20	06/06/20	06/12/20
13	06/09/19	06/22/19	06/28/19	13	06/07/20	06/20/20	06/26/20
			Start of FY20				Start of FY21
14	06/23/19	07/06/19	07/12/19	14	06/21/20	07/04/20	07/10/20
15	07/07/19	07/20/19	07/26/19	15	07/05/20	07/18/20	07/24/20
16	07/21/19	08/03/19	08/09/19	16	07/19/20	08/01/20	08/07/20
17	08/04/19	08/17/19	08/23/19	17	08/02/20	08/15/20	08/21/20
18	08/18/19	08/31/19	09/06/19	18	08/16/20	08/29/20	09/04/20
19	09/01/19	09/14/19	09/20/19	19	08/30/20	09/12/20	09/18/20
20	09/15/19	09/28/19	10/04/19	20	09/13/20	09/26/20	10/02/20
21	09/29/19	10/12/19	10/18/19	21	09/27/20	10/10/20	10/16/20
22	10/13/19	10/26/19	11/01/19	22	10/11/20	10/24/20	10/30/20
23	10/27/19	11/09/19	11/15/19	23	10/25/20	11/07/20	11/13/20
24	11/10/19	11/23/19	11/29/19	24	11/08/20	11/21/20	11/27/20
25	11/24/19	12/07/19	12/13/19	25	11/22/20	12/05/20	12/11/20
26	12/08/19	12/21/19	12/27/19	26	12/06/20	12/19/20	12/24/20